

**MINUTES OF THE WAUKEGAN-WARREN FIRE PROTECTION DISTRICT  
GURNEE FIRE STATION #2  
Wednesday, February 16, 2005**

President John Badtke called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Trustees Present: John Badtke, Phillip DeRuntz, Marty Klauber

Other Officials Present: Linda E. Spring, Attorney

Others Present: Angela Moreno, Recording Secretary  
Fred Friedl, Fire Chief, Gurnee Fire Department  
Joe Hubbard, Captain, Gurnee Fire Department  
Jim Gramer, Firefighter, Gurnee Fire Department  
Tom Chamberlain, Trustee, Village of Gurnee  
Tina Smigielski, Finance Director, Village of Gurnee  
Steve Carlson, Board Member, Lake County Board  
Bob Ells, Resident  
Bill Reil, Resident  
David Brown, Resident  
Alain H. Oller, Commissioner, Grandwood Park Park District  
Tim Spyridon, Web Analyst

**\*THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.**

Trustee Klauber made a motion to approve the minutes from the January 19, 2005 meeting as reviewed. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None

Motion carried.

**President's Report:** President Badtke reiterated that the goal of the District is to verify its financial information in order to prepare to enter into contract negotiations with the Village of Gurnee.

**Treasurer's Report:** Treasurer DeRuntz supplied the Board with the Treasurer's Report for the month of January 2005. The report reflected deposits in the amount of \$1,069.20 for Illinois Funds interest income; \$9,616.32, property tax; \$12,813.17 Superior Collection and \$3,670.26 PPRT. Total expenditures were \$559,624.75 in approved payments, giving an ending balance of \$351,813.60. Trustee DeRuntz listed proposed expenditures in the amount of \$517,694.69, which included the following: an invoice from Mary Spiegel in the amount of \$2,045.25; an invoice from the Village of Gurnee in the amount of \$512,339.98; an invoice from Linda Spring in the amount of \$2,859.46; payment to Angela Moreno for the regular January Meeting and the Special Call Meeting in the total of \$300.00; and payment to Marsha Baker for the December Meeting in the amount of \$150.00.

Treasurer DeRuntz noted that the proposed expenditures exceed the ending balance by a total of \$165,881.09, and he recommended that the District does not pay the Village of Gurnee at this time.

Trustee Klauber made a motion to not make the payment that is currently due to the Village of Gurnee. President Badtke seconded the motion.

Discussion was had regarding whether or not a partial payment could be made. Treasurer DeRuntz stated that the District could, but that is not typical. In addition, the District has forty-five days from the due date of February 15th to make the payment, and that this matter can be further considered at the March meeting.

AYES: Badtke, DeRuntz, Klauber                      NAYS: None                      Motion carried.

Trustee Klauber made a motion to pay the remaining expenditures. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber                      NAYS: None.                      Motion carried.

Trustee Klauber made a motion to accept the Treasurer's Report. President Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber                      NAYS: None.                      Motion carried.

**Secretary's Report:** None.

**Fire Chief's Report:** Fire Chief Friedl submitted several documents to the District Members and the Attorney, including: Summary of the Streamwood Avenue call, The 2004 Survey on EMS Charges from the Naperville study, a copy of an article written by Captain Henby for Fire Engineering Magazine, and the 2004 Gurnee Fire Department Annual Report.

Chief Friedl informed the District that there was a fire in Park City the past weekend, and that an After Fire Meeting would be held at Park City City Hall on February 21, 2005 at 7:00 p.m., and he encouraged the District Members to attend if possible. He also noted that there were five structure fires in Park City last year, and none of the structures had working smoke detectors. He stated that the Task Force requested federal grant funding for a program called S.A.F.E.R., which stands for smoke alerting for every resident. If the grant monies are received, the program specifically targets the Fire Protection District area, including Park City, Grandwood Park and some portions of the Wildwood area. Chief Friedl is very hopeful that they will receive this funding, which would provide smoke detectors, batteries, and personnel to go door to door to provide and install the equipment.

President Badtke stated that he lives one block from the fire on Streamwood Avenue, and came upon the fire as it began and assisted an individual that was injured. He further stated that the reports he received from the residents that evening were that it took somewhere in the area of 10-15 minutes for the Gurnee Fire Department to respond to the scene, which is longer



**Bank Accounts:** Trustee DeRuntz reviewed the proposals gathered by Trustee Klauber and submitted during last month's meeting. He stated he wishes to keep the local tax dollars in a local bank, and in making his recommendation he considered both locality and the services provided by the institution to the community and he recommends that the District terminates the account with 5/3 Bank and establish an account with Gurnee Community Bank.

Trustee Klauber stated that he believes that Northside Community Bank actually offered a higher rate, and that Gurnee Community Bank had the lowest rate. At that time, Trustee DeRuntz recommended this item be tabled until next month in order for him to further review and research this information.

**Website:** Tim Spyridon was present and introduced himself to the Board and discussed his previous work as a Web Analyst. He stated that he has researched other Fire District Websites, and presented some of his ideas to the Board regarding what information should be on the website, including the District's mission statement, map, information and photos of each of the Board Members, a meeting schedule, minutes, agenda, newsletter, link to the Gurnee Fire Department website, link to a virtual tour of the Fire Department's equipment, related community links and contact information. He stated he would charge a flat fee of \$2,000 for the development and launch of the site, and an annual site maintenance fee of \$1,000.00 (\$250.00 per quarter).

Trustee Klauber made a motion to hire Tim Spyridon at the rate of \$2,000 for the points previously mapped out, and a fee of \$250.00 per quarter for regular maintenance. Trustee DeRuntz seconded the motion.

Discussion included making a point in the contract for Mr. Spyridon that whatever he designs for the Fire District remains the property of the Fire District. Ms. Spring stated she would be sure to include this in the contract, and Mr. Spyridon stated he would provide Ms. Spring with a sample contract that he uses. It was decided that while tonight the Board is approving the hiring of Mr. Spyridon in principle, the contract would be approved at next month's meeting.

Trustee Klauber amended his previous motion to approve the hiring of Tim Spyridon in principle. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber                      NAYS: None.                      Motion carried.

**Superior Ambulance:** President Badtke stated that Superior Ambulance sent a response back that provided excellent data, and this will be on the agenda for next month's meeting.

**Billing Complaints:** None.

**Annexations:** None.

**Public Comment:** President Badtke thanked the public that attended this evening's meeting.

**Closed Session:** None.

**Date and agenda for next meeting:** There is a Special Call Meeting on Wednesday, March 2, 2005, at 7:30 p.m. The next regularly scheduled meeting is March 16, 2005 at 7:30 p.m. Ms. Spring reviewed the agenda for both meetings.

**Adjournment:**

Having no further business to come before the Board, Trustee Klauber made a motion to adjourn at 8:35 p.m. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

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Secretary of WWFPD

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Date Minutes approved.