

MINUTES OF THE WAUKEGAN-WARREN FIRE PROTECTION DISTRICT
GURNEE FIRE STATION #2
Wednesday, June 15, 2005

President John Badtke called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:40 p.m.

Trustees Present: John Badtke, Marty Klauber

Others Present: Marsha Baker, Substitute Recording Secretary
Joe Hubbard, Captain, Gurnee Fire Department
John Kavanagh, Gurnee Firefighters
Steve Carlson, County Board Member
David Brown, Resident
Tim Spyridon, WWFPD Webmaster

***THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.**

Approval of minutes:

Trustee Klauber made a motion to approve the minutes of the May 18, 2005 meeting. Trustee Badtke seconded the motion.

AYES: Badtke, Klauber NAYS: None Motion carried.

REPORTS

President's Report: President Badtke reported the Village of Gurnee was going to respond to the contract. The Village of Gurnee asked their trustees to report to Jim Hayner in order to have their input on our contract and the post contract. No decision was made at that particular meeting as to when they would respond. Copies of the contract and a video taping of the Village of Gurnee meeting were sent to the Warren/Waukegan Trustees.

Attorney Linda Spring communicated to President Badtke that the Village of Gurnee was expecting to meet with the Warren/Waukegan Trustees on Thursday, June 16, 2005 to present to Warren/Waukegan Trustees their proposed contract so that they could present it at their board meeting on Monday, June 20, 2005. President Badtke requested copies of what was to be presented, as of today; June 15 no contract has been received hence there is not enough time for Warren/Waukegan board to call a special meeting in order to review the contract. Essentially, from the draft of the was to have a five year contract and a standard percentage increase as a basic increase over those five years, also changes significantly the review process that would involve WWFPD prior to their board review. The next possible date for approval of the contract would be July 20, 2005.

Treasurer's Report: Treasurer DeRuntz supplied the Board with the Treasurer's Report dated June 15, 2005.

Treasurer DeRuntz's report reflected deposits in the amount of \$207.27 for Illinois Funds interest income; \$85,535.07 property tax income; \$30,508.98 from Superior Collection; \$3,262.74 from PPRT, and a withdrawal/transfer of funds in the amount of \$50,000.00 giving an ending balance of \$135,328.42.

The account at Northside Community Bank reflected deposits in the amount of \$649.20 in interest income; \$50,000.00 in Developer's Fees. Total expenditures were \$365,511.65 in approved payments, giving an ending balance of \$29,175.28.

Trustee DeRuntz listed proposed expenditures in the amount of \$549,317.75, which included the following: an invoice from the Village of Gurnee in the amount of \$546,762.75; an invoice from Eder, Casella & Co. in the amount of \$300.00; an invoice from Swanson, Martin & Bell in the amount of \$2,060.04; and payment to Angela Moreno for the regular June Meeting and extra duties in the amount of \$195.00.

Trustee Klauber made a motion to pay the proposed expenditures. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Secretary's Report: None.

Fire Chief's Report: In the Fire Chief's absence, Joe Hubbard reported that Gurnee Firefighters will be starting S.A.F.E.R. (Smoke Alerting for Every Resident), a fire safety program, by going door-to-door handing out free battery powered smoke detectors and testing installed smoke detectors for residents in the Gurnee, Warren-Waukegan fire Protection District and general public.

Attorney's Report: None

Old Business

Election of Officers: President Badtke made a motion to ratify the election of officers that occurred at the May 18, 2005 meeting with all Trustees remaining in their current position; Trustee Badtke, President; Trustee DeRuntz, Treasurer; and Trustee Klauber, Secretary. Trustee Klauber seconded the motion.

AYES: Badtke, Klauber NAYS: None. Motion carried.

Long Range Financial Planning: Tabled.

Resident Newsletter: Trustee Klauber reported that the website is ready for approval and will be viewed tonight. Once the website is launched, the newsletter will become a higher priority.

Village of Gurnee Contract: Tabled.

Review and discussion of 2005-2006 contract with the Village of Gurnee: Tabled

Status and development of website: Tim Spyridon, WWFPD Webmaster will be presenting the WWFPD's website at tonight's meeting.

Ambulance's Billing: Tabled

Consider revised billing complaint policy: Tabled

Consider adoption of building code including sprinkler ordinance consistent with the Village of Gurnee: Tabled

Consider issue of fire protection district property being taxed to Grayslake: Tabled

Consider impact fee ordinance: Tabled

Review tentative budget and appropriation ordinance: Trustee Badtke reported that the budget will be presented at the July 20, 2005 meeting for approval.

New Business

Ambulance Billing Complaints: None.

Annexations: None.

Update on 911 Procedures: Trustee Klauber reported that if an individual used a land line to call in an emergency the call would go directly to the Sheriff's department located in Libertyville. The location of the call is automatically displayed on a screen. Additional information is gathered and the call is transferred to the appropriate fire department. A problem arises when using a cell phone in that the call is based off the cell tower's location. This adds extra time to determine where the caller is calling from. It was recommended that the use of cell phones for emergency calls be addressed in a resident newsletter. Residents who use Comcast as their phone provider risk not being connected properly to the 911 emergency system which increases the response time.

Trustee Phillip DeRuntz arrived at the June 15, 2005 meeting at 8:00.

Fire Protection District property taxed to Grayslake: Tabled

Impact Fee Ordinance: Tabled.

WWFPD Website: Tim Spyridon presented the WWFPD website going through step-by-step each page indicating the special features. Tim Spyridon indicated he would need a letter drafted indicating he is the current web master in order for him to attain proper authorization to change

from Network Solutions to IPower. At that point, Mr. Spyridon would be able to make the website live. Web address will be www.wbfd.com

The website was received with appreciation and applause. Mr. Spyridon indicated the ability to monitor usage. He will need to do some additional testing with regards to email responses from the trustees. Trustee Klauber will prepare a list of 'key' words in using search engines. Trustee Klauber will confirm the District's first year of service by contacting the Lake County Tax Department.

Trustee Klauber made a motion to accept the website with the changes discussed. Trustee DeRuntz seconded it.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Public Comment: None.

Closed Session: None.

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District will be July 20, 2005 at 7:30 p.m.

Adjournment:

Having no further business to come before the Board, Trustee Klauber made a motion to adjourn at 9:05.m. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Secretary of WWFPD

Date Minutes approved