

# MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

## GURNEE FIRE STATION #2

Wednesday, January 18, 2006

President John Badtke called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Trustees Present: John Badtke, Martin Klauber, Phillip DeRuntz

Other Officials Present: Linda Spring, Attorney

Others Present: Marsha Baker, Recording Secretary Substitute  
John Kavanagh, Gurnee Firefighters  
Joe Hubbard, Gurnee Fire Department  
Arthur G. Thompson, Home Owner  
Steve Carlson, Lake County Board

**\*THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.**

### **Approval of minutes:**

Trustee Klauber made a motion to approve the minutes of the November 16, 2005 regular meeting. President Badtke seconded the motion.

AYES: Badtke, Klauber NAYS: None. Motion carried.

Trustee Klauber made a motion to approve the minutes of the November 30, 2005 special meeting. President Badtke seconded the motion.

AYES: Badtke, Klauber NAYS: None. Motion carried.

### **Reports**

**President's Report:** President Badtke reported the regular December meeting had been cancelled. Discussion was held regarding having a board meeting monthly, bi-monthly or quarterly. It was suggested to try having Board meetings bi-monthly unless a special meeting needed to be called.

Trustee Klauber made a motion to cancel the February meeting. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

**Treasurer's Report:** Treasurer DeRuntz supplied the Board and the public with copies of his report dated January 18, 2006. The account with Illinois Funds reflected deposits in the amount of \$701.43 for interest income; \$27,861.22 in property tax income; \$15,688.86 from Superior Collection and \$1,423.41 from PPRT. The account at Northside Community Bank reflected deposits in the amount of \$891.09 in interest income. Total expenditures were \$3,528.64 in approved payments, giving an ending balance of \$396,736.48.

Trustee DeRuntz listed proposed expenditures in the amount of \$10,627.21, which included the following: payment to Swanson, Martin & Bell in the amount of \$1,929.50; a second payment to Swanson, Martin & Bell in the amount of \$1,001.69; payment to Eder, Casella & Co. in the amount of \$120.00; a second payment to Eder, Casella & Co. in the amount of \$1,700.00; payment to Brandl Communication in the amount of \$960.00; a second payment to Brandl Communication in the amount of 1,380.00; payment to Tim Spyridon in the amount of \$250.00; payment to Judy's Letter & Sec. Service in the amount of \$3,264.02; payment to Lake County Clerk in the amount of \$22.00. Trustee DeRuntz cautioned the Board regarding the use of legal services for minor **functions** due to the cost of legal fees. It was indicated that Brandl Communications was a one-time charge for setting up the newsletter. Judy's Letter & Sec. Service consisted of printing, addressing and postage for the newsletter. The Lake County Clerk payment was for a list of residents and they addresses. Trustee DeRuntz recommended payment of all of the proposed expenditures.

Trustee Klauber made a motion to pay the proposed expenditures and approve the Treasurer's Report. Trustee Badtke seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

**Secretary's Report:** No Report.

**Fire Chief's Report:** No Report. Captain Hubbard provided the Trustees with 2005 year end statistics regarding response and transport times. There has been an increase of 25-30% in response and transport times due to St. Therese closing. A letter will be addressed to St. Therese expressing the Board's concerns.

**Attorney's Report:** No Report

### **Old Business**

**Newsletter:** Trustee Klauber reported the overall response to the newsletter was favorable. The next newsletter is scheduled to be completed for delivery in April, 2006.

**Consider Superior Ambulance's billing, current collections, and write-offs:** Tabled

**Statutory annexation reimbursements:** Ms. Spring reported that letters had gone out regarding annexation reimbursements. Rudy Magna, Park City has indicated they intend to comply. She will have approximate amounts due WWFPD at the next Board meeting.

**Discuss annexations by City of Waukegan:** Tabled

### **New Business**

**Ambulance Billing Complaints:** None.

**Annexations:** None.

**Newsletter Articles:** Trustee Badtke will provide an article on the importance of knowing when to call an ambulance, an update on the smoke detector project as well as updated ambulance fees. Trustee DeRuntz requested businesses that support victims of fire be given recognition.

**Public Comment:** Captain Hubbard reported that 6800 homes received smoke detectors. Steve Carlson reported that the smoke detector program received great reviews. Residents had many questions and enjoyed talking with the fire protection personnel.

**Next meeting:** The next meeting of the Warren-Waukegan Fire Protection District will be Wednesday, March 15, 2006 at 7:30 p.m. Ms. Spring reviewed the agenda items with the Trustees.

**Adjournment:**

Having no further business to come before the Board, Trustee Klauber made a motion to adjourn at 8:24 p.m. President Badtke seconded the motion.

AYES: Badtke, Klauber NAYS: None. Motion carried.

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Secretary of WWFPD

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Date Minutes approved.