

**MINUTES OF THE WAUKEGAN-WARREN FIRE PROTECTION DISTRICT**  
**GURNEE FIRE STATION #2**  
Wednesday, September 20, 2006

President John Badtke called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Trustees Present: John Badtke, Phillip DeRuntz

Trustees Absent: Martin Klauber

Other Officials Present: Linda E. Spring, Attorney

Others Present: Angela Moreno, Recording Secretary  
Fred Friedl, Gurnee Fire Chief  
Tom Keefe, Gurnee Fire Marshall  
John Kavanaugh, Gurnee Fire Department  
Alain H. Oller, Grandwood Park Park District  
Paul Myles, Boy Scouts of America  
Clint McDonald, Boy Scouts of America

**\*THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.**

**Approval of minutes:**

President Badtke made a motion to approve the minutes of the July 19, 2006 regular meeting. Trustee DeRuntz seconded the motion.

President Badtke suggested the following changes:

- Page one, President's report, first paragraph, third line, strike "he" and replace with "the resident".
- Page one, President's report, first paragraph, fourth line, end sentence after "resolved", strike "and he also" and begin the new sentence with "President Badtke".

Ms. Spring suggested the following changes:

- Page three, Attorney's report, second paragraph, first line, strike the word "clearly".
- Page four, Draft Levy, first paragraph, third line, rephrase to read "The Board decided to levy a 25% increase over the prior year's extension to capture as much new growth as possible".

President Badtke motioned to approve the minutes of the July 19, 2006 meeting with the suggested changes. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz

NAYS: None

Motion carried.

## REPORTS

**President's Report:** President Badtke reported that the District's financial status is continuing to improve. The Board must be acutely aware of issues that will affect the District's contract negotiations, such as the continued annexation of land to the City of Waukegan.

**Treasurer's Report:** Treasurer DeRuntz supplied the Board and the public with copies of his reports dated August 2006 and September 20, 2006.

The Treasurer's report of August 2006 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$4,095.42 for interest income; \$26,411.82 from Property Tax Income; \$15,961.40 from Superior Collection and \$5,607.82 from PPRT. The account at Northside Community Bank reflected deposits in the amount of \$482.08 in interest income and \$494.45 in Permit Fees. Total expenditures were \$3,223.47 in approved payments, giving an ending balance of \$1,127,939.22.

Trustee DeRuntz listed proposed expenditures in the amount of \$557,562.70, which included the following: payment to Swanson, Martin & Bell in the amount of \$912.70; payment to Angela Moreno in the amount of \$150.00; payment to Village of Gurnee in the amount of \$552,500.00; and payment to Eder Casella in the amount of \$4,000.00.

The Treasurer's report dated September 20, 2006 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$4,506.22 for interest income; \$108,194.20 from Property Tax Income; \$21,073.94 from Superior Collection and \$1,771.07 from PPRT. The account at Northside Community Bank reflected deposits in the amount of \$424.97 in interest income. Total expenditures were \$400.00 in approved payments, giving an ending balance of \$1,263,509.62.

Trustee DeRuntz listed proposed expenditures in the amount of \$15,260.85, which included the following: payment to Swanson, Martin & Bell in the amount of \$912.70; a second payment to Swanson, Martin & Bell in the amount of \$542.98; a third payment to Swanson, Martin & Bell in the amount of \$4,869.69; payment to Eder, Casella in the amount of \$4,000.00; a second payment to Eder Casella in the amount of \$20.00; payment to Phil DeRuntz (for administrative expenses) in the amount of \$28.48; payment to B&B Ideal Insurance Agency in the amount of \$1,487.00; a second payment to B&B Ideal Insurance Agency in the amount of \$3,250.00; and payment to Angela Moreno in the amount of \$150.00.

Trustee DeRuntz noted that payment to the Village of Gurnee was not listed on the proposed expenditures because the District currently has a credit balance with the Village. He also noted that the insurance premium is listed in the proposed expenditures because the premium did not go up more than 10%, and therefore, as previously discussed, did not necessitate discussion and/or a vote.

Trustee DeRuntz stated that the permit fees are not being paid, and asked for suggestions on how the District could collect these fees. It was noted that applicants are billed for the fee, and are not required to pay at the time the permit is issued. Trustee DeRuntz suggested changing the language on the invoice, which would require a change in the ordinance. The Board will consider the change at the next meeting. President Badtke also suggested considering using Superior Ambulance Billing to collect these fees.

President Badtke made a motion to pay the proposed expenditures and approve the Treasurer's Report. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz      NAYS: None.      Motion carried.

**Secretary's Report:** None.

**Fire Chief's Report:** None.

Trustee DeRuntz complimented Chief Friedl on the Gurnee Days event held at the Gurnee Fire Department Station #1. He felt it was a wonderful event that once again showed the excellent community relations that the Gurnee Fire Department works so hard to maintain.

Chief Friedl informed the Board that there is a Fire Safety Expo at Gurnee Mills (near Sears) on Saturday, September 23<sup>rd</sup>, 2006 from 10:30 to 4:00.

**Attorney's Report:** Ms. Spring stated that the Trustees should have received information from the Illinois Association of Fire Protection District's regarding their fall workshops. The closest workshop is being held in McHenry on October 15<sup>th</sup>, however the topic isn't pertinent to the Trustees. There are two workshops being held that would be very helpful to the Trustees, however they are being held in Southern and Central Illinois.

Ms. Spring stated that she has been contacted by Tom Castino, a concerned resident who requested information about the District's knowledge of a proposed development west of Hunt Club Farms. There are concerns regarding water service to the proposed development and the effect that it would have on the roads in that area. Mr. Castino offered to attend the next meeting to speak to the Board regarding this issue, and the Board agreed that would be helpful.

### **Old Business**

**Review October newsletter:** The October newsletter was not in need of review.

**Superior Ambulance Billing Collections/write-offs:** The collections made by Superior Ambulance Billing seem to be increasing. This item will remain on the agenda for further future review.

**Mapping Issues:** The map has been updated for the newsletter and the website.

**Insurance Renewal:** As indicated at the last meeting, since the premium increase was less than 10%, the insurance contract can be renewed without a review/vote.

**Audit:** The audit is not complete at this time. It will be presented and considered for action at the next meeting.

**Draft Levy:** Copies of the draft levy have been distributed to the Trustees for review prior to approval at the next meeting.

**New Business**

**Ambulance Billing Complaints:** There are none at this time.

**Annexations:** There are none to discuss at this time.

**Waukegan Annexations:** There are none to discuss at this time.

**Public Comment:** Al Oller addressed the Board and asked what he and the community can do in order to convince the Trustees to consider reversing the burning ordinance that was part of the Fire Code that the Warren Waukegan Fire Protection District adopted in November 2005. He stated that many Grandwood Park residents are unaware that the ordinance was adopted, and do not support it.

President Badtke reminded Mr. Oller that during the May 2006 meeting he made a motion to repeal the part of the fire code that bans burning of yard waste/brush, but the motion failed for lack of a second. A majority of the Trustees support the burning ordinance.

Mr. Oller inquired as to how the Gurnee Fire Department handles calls regarding violations of this ordinance. Tom Keefe, Gurnee Fire Marshall, stated that the Fire Department would respond and evaluate the fire and then request that the fire be extinguished. Mr. Oller specifically asked how the situation would be handled if a homeowner refused to extinguish the fire, and Mr. Keefe stated that at that time the Fire Department would have to use it's best judgment to determine if police assistance is necessary. Mr. Oller summarized that there are a lot of residents concerned about this ordinance. Mr. Keefe volunteered to attend a community meeting to address residents concerns.

**Closed Session:** None.

**Next Meeting:** The next meeting of the Warren-Waukegan Fire Protection District will be November 15, 2006 at 7:30 p.m. Ms. Spring reviewed the agenda items with the Trustees.

**Adjournment:**

Having no further business to come before the Board, Trustee Badtke made a motion to adjourn at 8:26 p.m. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz

NAYS: None.

Motion carried.

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Secretary of WWFPD

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Date Minutes approved

