

**MINUTES OF THE WARREN – WAUKEGAN FIRE PROTECTION DISTRICT
GURNEE STATION #2**

Wednesday, November 14, 2007

President Martin Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:40 p.m.

Trustees Present: John Badtke, Phillip DeRuntz, Martin Klauber

Other Officials Present: Linda E. Spring, Attorney

Others Present: Marsha Baker, Recording Secretary
John Kavanagh, Gurnee Fire Department
Steve Carlson, County Board Member
Fred Friedl, Fire Chief, Gurnee Fire Department
Darleen Gano, Sgt. @ Arms, Grandwood Park, Civic Assoc.
Christopher Gano, Treas., Grandwood Park, Civic Assoc.
Mark Justice
Charles Vaughn, IAFFD Lobbyist

THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.

Approval of Minutes:

Trustee Badtke made a motion to approve the minutes of the Special Meeting of October 3, 2007 as submitted. Ms. Spring stated that corrections she requested were not indicated in the minutes.

Trustee Badtke made a motion to amend the motion to accept the minutes as published and corrected. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Trustee Badtke made a motion to accept the minutes of the September 19, 2007 meeting. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

REPORTS

President's Report: President Klauber reported that they had a very good meeting with the Village where they came up with a proposal for the contract.

Trustee DeRuntz stated the Village formally accepted the contract.

Report from IAFFD Lobbyist: IAFFD Lobbyist Charles Vaughn discussed impact fees for fire protection districts. He also discussed IAFFD legislative services.

Treasurer's Report: Trustee DeRuntz supplied the Board and the public with copies of his reports dated October 2007 and November 14, 2007.

The Treasurer's Report of October 2007 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$10,418.31 for interest income; \$1,221,894.21 in Property Tax income; \$22,516.99 from Superior Collection. The account at Harris Bank reflected deposits in the amount of \$131.79 in Interest Income; and \$2,553.04 in Permit Fees. Total expenditures were \$11,722.50 in approved payments, giving an ending balance of \$3,300,909.78.

The Treasurer's Report dated November 14, 2007 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$12,898.73 for interest income; \$52,949.24 from Property Tax income; \$15,681.82 from Superior Collection; and \$5,653.46 from Personal Property Replacement Tax. The account at Harris Bank reflected deposits in the amount of \$99.73 in interest income. There was an ending balance of \$3,388,192.76.

Trustee DeRuntz listed proposed expenditures in the amount of \$584,052.83, which included the following: payment to Swanson, Martin & Bell in the amount of \$7,048.59; payment to Eder, Casella & Co. in the amount of \$33.75; a second payment to Eder, Casella & Co. in the amount of \$320.00; payment to Angela Moreno in the amount of \$315.00; payment to Tim Spyridon in the amount of \$250.00; payment to NIAFFD in the amount of \$460.70; payment to IAFFD in the amount of \$675.00; payment to Village of Gurnee in the amount of \$574,600.00; and payment to Phil DeRuntz in the amount of \$249.79.

Trustee Badtke made a motion to pay the proposed expenditures and to approve the Treasurer's Reports for October and November 2007. President Klauber seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

It was necessary at 8:10 for President Klauber to leave the meeting due a family emergency. Trustee DeRuntz took over the meeting in President Klauber's absence.

Trustee DeRuntz discussed the permit application fee status. Ms. Spring's firm is in the process of sending out late notices on outstanding fees in the approximate amount of \$4,328. Total billed: \$11,256 with \$6,928 having been collected.

Trustee Badtke suggested the board compensate the accounting practices of the Board at a higher level than is allowed for by the statutes and to authorize money to hire a bookkeeper.

Secretary's Report: No report.

Fire Chief's Report: No report.

President Klauber returned at 8:25

Attorney's Report: Ms. Spring called the Trustees' attention to a couple articles in the current "Fire Call" publication and a statute that was passed related to prescribed burning and the issues the Board has had recently regarding the burn ordinance.

OLD BUSINESS

Superior Ambulance billing, current collections, and write-offs: Tabled.

Village Contract: Ms. Spring distributed copies of the Village Contract signed by the Village along with copies for the Board to sign and return. Trustee Badtke was not in favor of signing the contract until the Board had time to review the final copy indicating the contract would not take effect until May 1, 2008. President Klauber indicated that he would check with the Village to see if they can wait until the next scheduled meeting (January 16th) for the contract to be approved. If not, a Special Meeting would be necessary.

Discuss burn permits and consider for action: None

NEW BUSINESS

Ambulance Billing Complaints: There are none at this time.

Annexations: Ms. Spring stated she received two Notices of Annexation. One from the Village of Beach Park which would only affect boundary lines. The second Notice of Annexation was from the Village of Gurnee, Waukegan Township. Ms. Spring expressed that she would need to follow up with them regarding past tax issues.

Review Village audit report: Ms. Spring stated she did not have copies of the village audit report available. She will mail copies to the Board.

Fall Newsletter: Trustee Badtke reported he is currently working on the newsletter and is looking at distribution in spring 2008.

Approve of Impact Fee Agreement: Ms. Spring stated the impact fee agreement was agreed to by PRD Associates and has been signed. She provided original copies for the Board to sign and return. This fee will be paid once the County executes the building permit.

Trustee Badtke made a motion to accept the Impact Fee Agreement. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

Consider Levy ordinance for adoption:

Trustee Badtke made a motion to adopt the levy ordinance as reviewed and approved at the previous meeting. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Public Comment: Mark Justice, IFA went over highlights and asked that WWFPD consider hosting seminar.

Closed Session: None.

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District will be January 16, 2008 at 7:30 p.m. Ms. Spring reviewed the agenda items with the Trustees.

Adjournment: Having no further business to come before the Board, Trustee DeRuntz made a motion to adjourn at 9:32 p.m. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Secretary of WWFPD

Date minutes approved