

**MINUTES OF THE WARREN – WAUKEGAN FIRE PROTECTION DISTRICT
GURNEE STATION #2
Wednesday, March 19, 2008**

President Martin Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:34 p.m.

Trustees Present: John Badtke, Phillip DeRuntz, Martin Klauber

Other Officials Present: Linda E. Spring, Attorney

Others Present: Angela Moreno, Recording Secretary
Fred Friedl, Fire Chief, Gurnee Fire Department
John Kavanagh, Captain, Gurnee Fire Department

THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.

Approval of minutes:

Trustee Badtke made a motion to approve January 16, 2008 regular meeting minutes as submitted. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

REPORTS

President's Report: No report.

Treasurer's Report: Trustee DeRuntz supplied the Board and the public with copies of his reports dated February 2008 and March 19, 2008.

The Treasurer's Report of February 2008 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$8,076.94 for interest income; \$11,770.47 in Property Tax income; and \$16,972.38 from Paramedic Billing Services; and \$5,010.93 from Personal Property Replacement Tax. The account at Harris Bank reflected deposits in the amount of \$61.46 in Interest Income; and \$435.47 in Permit Fees. Total expenditures were \$4,531.71 in approved payments, giving an ending balance of \$2,963,145.04.

The Treasurer's Report dated March 19, 2008 reflected the following: the account with Illinois Funds reflected deposits in the amount of \$5,948.24 for interest income; \$600.23 from Property Tax income; and \$20,867.93 from Paramedic Billing Services. The account at Harris Bank reflected deposits in the amount of \$46.45 in interest income. There was an ending balance of \$2,416,007.89.

Trustee DeRuntz listed proposed expenditures in the amount of \$7,539.58, which included the following: payment to Angela Moreno in the amount of \$200.00; payment to Angela Moreno in the amount of \$20; payment to Phillip DeRuntz in the amount of \$101.90; payment to Eder, Casella & Co. in the amount of \$20; payment to U-Line in the amount of \$51.08; payment to Swanson, Martin & Bell in the amount of \$1,383.18; and payment to CDW-G in the amount of \$5,763.42.

Trustee Badtke made a motion to pay the proposed expenditures and to approve the Treasurer's Reports for February 2008 and March 19, 2008, pending the audit. President Klauber seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

Secretary's Report: No report.

Fire Chief's Report: Chief Friedl reported that the 2007 Annual Report was previously sent the Board for their review. He stated that the department has been very busy, having recently responded to an explosion in Waukegan, a duplex fire with 11 injured occupants, a hazmat incident near Lake Michigan, and a trench rescue in Lake Bluff.

Attorney's Report: Ms. Spring shared an article from the Fire Call newsletter regarding the statewide smoking ban that went into effect on January 1, 2008.

The Board received a plaque from the Illinois Fire Inspectors Association, the Illinois Fire Chiefs Association, and the Northern Illinois Fire Sprinkler Advisory Board recognizing the Warren Waukegan Fire Protection District for "following FEMA's America Burning report guidelines by passing progressive residential fire sprinkler codes for single family homes".

Ms. Spring reported receiving an annexation notice regarding a property located at 35946 N. Knolls Road in Lake Villa (located near the intersection of Grand Ave. and Rollins Rd.). The property is valued at just below \$300,000. Ms. Spring will work on responding to this notice, if necessary.

Ms. Spring stated that the Board received a notice from Paramedic Billing Services stating that if a patient is unable to sign, the paramedics are now required to certify that the patient was unable to sign and why. She stated that the Board needs to sign an acknowledgement of receiving the new practice requirements.

OLD BUSINESS

Superior Ambulance billing: There were none at this time.

Ambulance Billing Complaints: There are none at this time.

NEW BUSINESS

Annexations: Ms. Spring stated that the only annexation that was received was previously mentioned. There were no additional annexation notices received.

Spring Newsletter: Trustee Badtke stated that the newsletter will be published in April, and he still needs to collect the following to be included: president's report, burning ordinance update and list of local businesses that assist the department by providing services/goods to fire victims.

2008-2009 Meeting Schedule: Ms. Spring provided the proposed 2008-2009 meeting schedule, as follows:

- May 21, 2008
- July 23, 2008
- September 17, 2008
- November 19, 2008
- January 21, 2009
- March 18, 2009

Trustee Badtke made a motion to approve the 2008-2009 meeting schedule. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Approval of fund transfer: Trustee DeRuntz stated that it is necessary to transfer \$50,000 from the Illinois Funds account to the Harris Bank Account as discussed during the January meeting.

Trustee DeRuntz made a motion to approve a transfer of \$50,000 from the Illinois Funds account to the Harris Bank account. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Recording Secretary Compensation: As discussed during the January meeting, an increase to the recording secretary's compensation has been recommended.

Trustee Badtke made a motion to increase the recording secretary's compensation to \$200 per meeting. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Public Comment: There was none.

Closed Session: None.

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District will be May 21, 2008 at 7:30 p.m. Ms. Spring reviewed the agenda items with the Trustees.

Adjournment: Having no further business to come before the Board, Trustee Badtke made a motion to adjourn at 8:04 p.m. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

Secretary of WWFPD

Date minutes approved