

**MINUTES OF THE WARREN – WAUKEGAN FIRE PROTECTION DISTRICT
GURNEE STATION #2**

Wednesday, September 17, 2008

President Martin Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Trustees Present: Phillip DeRuntz, Martin Klauber

Trustees Absent: John Badtke

Other Officials Present: Linda E. Spring, Attorney

Others Present: Angela Moreno, Recording Secretary
Fred Friedl, Fire Chief, Gurnee Fire Department
John Kavanagh, Captain, Gurnee Fire Department

THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.

Approval of minutes:

Trustee Badtke made a motion to approve July 23, 2008 regular meeting minutes as submitted. President DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

REPORTS

President's Report: The President informed the Board that Chief Friedl has shared information with him regarding seminars that the Trustees may be interested in attending.

Treasurer's Report: Trustee DeRuntz supplied the Board and the public with copies of his reports dated August 2008 and September 17, 2008.

The Treasurer's Report of August 2008 reflected the following: the operating account with Illinois Funds reflected deposits in the amount of \$3,382.22 for interest income; \$41,966.36 in Property Tax income; and \$19,512.85 from Paramedic Billing Services; and \$5,637.30 from Personal Property Replacement Tax. The reserve account with Illinois Funds reflected deposits in the amount of \$2,583.11 in Interest Income; and \$1,500,000.00 in transfers (from the operating account). Total expenditures were \$615,802.86 in approved payments, giving an ending balance of \$2,858,226.81.

The Treasurer's Report dated September 17, 2008 reflected the following: the operating account with Illinois Funds reflected deposits in the amount of \$667.48 for interest income; \$58,856.08 in Property Tax income; and \$23,090.18 from Paramedic Billing Services; and \$3,081.38 from

Personal Property Replacement Tax. The reserve account with Illinois Funds reflected a deposit in the amount of \$4,583.78 in Interest Income. Total expenditures were \$9,075.31 in approved payments, giving an ending balance of \$2,939.430.40.

Trustee DeRuntz listed proposed expenditures in the amount of \$15,344.76, which included the following: payment to Angela Moreno in the amount of \$200.00; payment to Swanson, Martin & Bell in the amount of \$4,670.52; payment to Ideal Insurance VFIS in the amount of \$4,700.00; payment to N.F.P.A. in the amount of \$390.00; payment to Phillip DeRuntz the amount of \$384.24; payment to M.E.S.S. (donation) in the amount of \$1,000.00; and payment to N.F.S.C.(donation) in the amount of \$4,000.00.

Trustee Badtke made a motion to approve the Treasurer's Reports for August 2008 and September 17, 2008, pending the audit. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Trustee Badtke made a motion to approve \$15,344.76 in proposed expenditures. Trustee DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Discussion followed on the possibility of moving \$1 million from the Illinois Funds Reserve Account to a Certificate of Deposit Account Registry Service (CDARS), which is a fully FDIC insured 52 week package that offers a 3.12% interest rate (compared to the 2.59% interest rate with the Illinois Funds Prime account). The Trustees agreed to pursue this option.

Trustee DeRuntz made a motion to move \$1 million from the Illinois Funds reserve account to CDARS. Trustee Badtke seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None Motion carried.

Trustee DeRuntz informed the Trustees that he received a thank you card from the Fire Department for the donation to the National Fire Safety Council. He also noted that Superior Billing is holding an open house on October 2nd from 4-7 p.m.

Secretary's Report: Trustee Badtke stated that he is working on the newsletter and noted that he is in need of more articles within the next week. He hopes to get the newsletter out by the end September, beginning of October.

Fire Chief's Report: Chief Friedl had no report.

Attorney's Report: Ms. Spring reported that an appeal has been filed with the State Property Tax Appeal Board that includes a collection of properties in Park City which fall within the fire

district. She stated that the Township will represent the Board unless the Board feels it would be necessary for the Board attorney to do it. The Board agreed that it is appropriate for the Township to represent the Board's interests.

Ms. Spring reported that she and Trustee DeRuntz attended a meeting with Village officials on August 21st regarding the new paramedic billing procedures, which will affect how the District will receive payments. She stated that due to new Medicare rules, payments will go directly into the Village's bank account via electronic fund transfer. Paramedic Billing Services (PBS) will track the funds and then determine what the Village owes the District. PBS currently withholds their fee; however the District will now receive a gross payment and will be billed by PBS. Trustee DeRuntz stated that he has informed PBS that the Board meets bi-monthly and therefore payments will be made according to that schedule.

Ms. Spring also noted that there will be a change in billing practices for the Village. They currently bill a la carte, however Medicare will not pay a la carte rates, which will require the Village to begin billing at bundled rates. She stated that most private insurers are also going to bundled billing. Ms. Spring reported that the proposed bundled rates are as follows:

| | <u>Resident</u> | <u>Non-resident</u> |
|--------------------------|-----------------|---------------------|
| Basic Life Support | \$750.00 | \$850.00 |
| Advanced Life Support I | \$850.00 | \$950.00 |
| Advanced Life Support II | \$950.00 | \$1050.00 |
| Mileage: | \$8/mile | \$8/mile |

She stated that if the Village adopts these proposed rates, the District should adopt the same ordinance. Trustee DeRuntz told the Board that they should be proud of the collaborative relationship with the Village, and reported that the meeting was very cooperative.

Ms. Spring also reported on a request previously made for her to look into additional compensation and/or benefits for Trustees. She stated that there is no health or dental coverage available, and that a new statute that takes effect on January 1, 2009 allows for additional compensation for Trustees if they have taken a course to become a certified Trustee. The current compensation is \$1,500 per year, and certification would make the Trustees eligible for an additional \$750 per year, for a total of \$2,250 per year.

President Klauber expressed concern about the Board voting for an increase for the Trustees, as he doesn't believe it would be viewed favorably by the County Board. Ms. Spring noted that it would require a budget amendment and suggested that the Board look into it further, as it could be more applicable for Trustees with Districts that operate a full department.

OLD BUSINESS

Superior Ambulance billing: There were none at this time.

Ambulance Billing Complaints: There are none at this time.

NEW BUSINESS

Annexations: Ms. Spring stated that she had been notified of one annexation in the Village of Gurnee, near the intersection of Grand Avenue and Hunt Club Road.

Review draft 2008 levy: The Board reviewed the draft levy, which is a 24.93% increase over last year. Trustee DeRuntz commented that this is a very good document that proves the good fiscal condition of the District.

Trustee DeRuntz made a motion to approve the draft levy for required publication. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Draft audit: The Board reviewed the draft audit. Trustee DeRuntz reported that the audit required a lot of work because of the switch to the new auditor.

Trustee Badtke made a motion to approve the audit. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Trustee DeRuntz stated that the Board should be very proud of the audit process, as it was very transparent and the use of funds is very clear. Ms. Spring referred to the suggestions made by the auditor and recommended that the Board consider some of these suggestions.

Approval of 2008-2009 insurance contract: The insurance contract was discussed at the last meeting.

Trustee Badtke made a motion to approve the 2008-2009 insurance contract renewal. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Public Comment: There was none.

Closed Session: None.

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District will be November 19th, 2008 at 7:15 p.m. Ms. Spring reviewed the agenda items with the Trustees.

Adjournment: Having no further business to come before the Board, Trustee Badtke made a motion to adjourn at 8:38 p.m. Trustee DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

Secretary of WWFPD

Date minutes approved