

**MINUTES OF THE WARREN – WAUKEGAN FIRE PROTECTION DISTRICT
GURNEE STATION #2
Wednesday, May 18, 2011**

President DeRuntz called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 7:30 p.m.

Trustees Present: John Badtke, Phil DeRuntz, Martin Klauber

Other Officials Present: Linda E. Spring, Attorney

Others Present: Angela Moreno, Recording Secretary
Fred Friedl, Fire Chief, Gurnee Fire Department
John Kavanagh, Deputy Chief, Gurnee Fire Department
Steve Carlson, County Board Member

THESE MINUTES ARE NOT A VERBATIM ACCOUNT, EXCEPT WHERE OTHERWISE NOTED.

Approval of minutes: Trustee Klauber made a motion to approve the March 16, 2011 regular meeting minutes as submitted. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None. Motion carried.

REPORTS

President's Report: President DeRuntz reported that the PIO recertification training is due, however he suggested waiting for the election of officers and recommends that the secretary take on this duty. He also reported that he continues to work with the webmaster for the website and things are working well.

Treasurer's Report: Trustee Badtke presented the Treasurer's reports for April 2011 and May 18, 2011 (see attached).

Trustee Badtke reported that he spoke with Kathie Moran to confirm that her role with the District ends effective today.

Trustee Badtke listed proposed expenditures in the amount of \$683,189.06. It was noted that one expenditure was inadvertently left off the proposed expenditures for Linda Wisch in the amount of \$200.00 for recording secretary duties. The total proposed expenditures with these additions are \$683,389.06.

Trustee Klauber made a motion to approve the proposed expenditures. President DeRuntz seconded the motion. A roll call vote was taken.

AYES: Badtke, DeRuntz, Klauber NAYS: None Motion carried.

Trustee Klauber made a motion to approve the Treasurer's Reports pending audit. President DeRuntz seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

Secretary's Report: There was no report.

Fire Chief's Report: Chief Friedl reported that the Fire Safety Expo will be held on May 21st. He also stated that the Illinois Fire Protection District Association will hold an upcoming conference.

Attorney's Report: Ms. Spring reported that she received a copy of a questionnaire from Lake County that was sent to all County Board appointed boards. She also stated she received the signed contract from the Village of Gurnee (which was signed on April 4, 2011).

OLD BUSINESS

Ambulance Billing Complaints: There are none at this time.

Annexations: Ms. Spring reported that she received a spreadsheet from the Village of Gurnee Finance Director that indicates an annex credit of \$20,530.87. The Trustees directed Ms. Spring to notify the Village of Gurnee that the Board of Trustees concurs with that amount.

District Investments: Trustee Klauber suggested rolling over the \$1,000,000 MaxSafe CD on May 12th. The other Trustees concurred.

Audit: President DeRuntz reported that the audit is completed and current.

2011-2012 Budget and Appropriation Ordinance: Ms. Spring stated that she has now received the County tax extension figures, which she sent to the Trustees via email. Based on the consultation with the auditor, it was requested that the tax cap deduction be removed from the ambulance fund as opposed to the corporate fund, which has been done. The total expected tax income for 2011 is \$3,196,000. Ms. Spring reviewed the draft Budget and Appropriation Ordinance. With the Board's direction, she will post it for public inspection for 30 days, and the Budget Hearing will be held in July prior to the regular meeting.

Trustee Klauber made a motion to approve the draft Budget and Appropriation Ordinance. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

NEW BUSINESS

Election of Officers: Trustee Klauber made a motion to elect the following slate of officers: President – Trustee DeRuntz, Treasurer – Trustee Klauber, Secretary/Vice-President – Badtke. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber NAYS: None

Motion carried.

Confirmation of Compliance with Public Act 96-0969: Ms. Spring asked each Trustee to verbally affirm their compliance with Public Act 96-0969. Trustees Badtke, DeRuntz and Klauber each read a statement affirming that they a) reside within the Warren Waukegan Fire Protection District b) are a registered voter c) do not have any felony convictions and d) do not owe taxes or other funds to the District.

Steve Carlson, County Board Member, asked Ms. Spring to provide a legal definition of residency in the district. Ms. Spring stated that it generally means it is where one pays taxes and receives mail.

Laptop Purchase: President DeRuntz made a motion to approve an expenditure to purchase a laptop and software for the Treasurer. Trustee Klauber seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

National Fire Safety Council Fire Pup Program: Trustee Klauber made a motion to make a donation of \$5,000 to the National Fire Safety Council Fire Pup Program to provide educational materials for the Gurnee Fire Department to distribute. Trustee Badtke seconded the motion.

AYES: Badtke, DeRuntz, Klauber

NAYS: None.

Motion carried.

PIO Officer: The Trustees agreed that the Secretary will act as PIO officer.

Public Comment: There was no public comment.

Closed Session: None.

Next Meeting: The next meeting of the Warren-Waukegan Fire Protection District will be July 20, 2011 at 7:30 p.m. Ms. Spring reviewed the agenda items with the Trustees.

Adjournment: Having no further business to come before the Board, Trustee DeRuntz made a motion to adjourn at 8:01 p.m. Trustee Klauber seconded the motion.

AYES: Badtke, DeRuntz

NAYS: None.

Motion carried.

Secretary of WWFPD

Date minutes approved